



Property Address \_\_\_\_\_

*Thank you for leasing from Desert Wide Properties. We will make every effort to make your tenancy a pleasant one.*

According to your lease, your rent is due the 1<sup>st</sup> day of the month. THERE IS NO GRACE PERIOD. We do not accept rental payment in the form of cash – only personal checks or certified funds.

Please allow mailing time to insure that your check is received in the Dobson office located at 3330 N. Dobson, Chandler, AZ 85224 on or before the 1<sup>st</sup> of the month. Late fees are assessed for all rents received after the 1<sup>st</sup>.

Late rent notices are sent on the 5<sup>th</sup> of the month. There is a \$30 charge for the service of this notice.

If your rent is not received by the 5<sup>th</sup> of the month, THE RENT MUST BE PAID BY CERTIFIED FUNDS. NO PERSONAL CHECKS WILL BE ACCEPTED AFTER THE 5<sup>th</sup>.

If our office receives a personal check after the 5<sup>th</sup> it will be returned and late fees will continue to accrue. Second insufficient fund check received, you must pay all future rents by certified funds.

Post-dated checks are not accepted and will be returned to you.

Rent and other charges shall, when paid by check, be paid in total by a single instrument. If rent is received in multiple instruments a \$7.00 fee is assessed.

It is necessary for us to have this firm policy in order to have the funds to the owners of properties in a timely manner.

Thank you for your cooperation.

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Tenant

Date

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Tenant

Date

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Tenant

Date

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Tenant

Date